### Meeting Minutes - Approval

### M-026 LDR Report Project Manager Meeting Minutes at 2420 Stevens Center, Conference Room 176 Richland, Washington

Meeting Held November 16, 2004 9:30 am to 11:30 am

occ	e undersigned indicate by their signatures that these purrences of the above dated meeting.  Jutan  eg Sijnton, Project Manager, DOE-RL	meeting minutes reflect the actual  Date: $\frac{2/2}{05}$
y•	t Present	
Wo	oody Russell, Project Manager, DOE-ORP	Date:
	c Van Mason, Project Manager, Washington State D	Date: ///g/05 epartment/of Ecology
	Contractor Concurrence	e
Ant	chony Miskho, LDR Report Coordinator, FH	Date: 1/18/05

Purpose: Discuss LDR Report related topics

The attached minutes are comprised of the following:

Attachment 1 - Meeting Agenda

Attachment 2 - Attendance List

Attachment 3 - Commitments and Workshop Item Agreements

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ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).

#### Attachment 1

### M-026 LDR Report Project Manager Meeting Minutes at 2420 Stevens Center, Conference Room 176 Richland, Washington Meeting Held November 16, 2004 9:30 am to 11:30 am

- 1. Last meeting minutes
- 2. Hot topics
  - Approval of CY2003 LDR Report. Ecology mentioned the letter is being processed.
  - Closeout of M-26 inspection on 241-CX Tank System. Ecology held the close out meeting on November 9, 2004 and sent the closeout letter on November 10, 2004.
     The letter stated 2 concerns. Ecology is not expecting a response.
- 3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers
  - None
- 4. Action Item Status (See Attachment 3)
- 5. Workshop items
  - Consolidation of requirements documents and any other new agreements from workshops (From March 14, 2002 Resolution of Dispute) – Ongoing. Most likely will be addressed in the spring/summer of 2005.
  - Datasheet instructions for characterization: Closed 11/16/2004. The information in the October 28, 2004 LDR Report comment response letter is sufficient to address the concerns from the November 10, 2004 compliance inspection closeout letter.
- 6. Next meeting (date and time): January 18th, 2005, 9:30 11:30 (December cancelled)

#### Attachment 2

# M-026 LDR Report Project Manager Meeting Minutes 2420 Stevens Center, Conference Room 176 Richland, Washington Meeting Held November 16, 2004 9:30 am to 11:30 am

# **Attendance List**

Name	Organization
	· · · · · · · · · · · · · · · · · · ·
E. Van Mason	Ecology
A. G. Miskho	FH
J. D. Doughty	CH2M HILL
D. M. Yasek	ВНІ
G. L. Sinton	DOE-RL
H. T. Tilden	PNNL

#### Attachment 3

### M-026 LDR Report Project Manager Meeting Minutes at 2420 Stevens Center, Conference Room 176 Richland, Washington Meeting Held November 16, 2004 9:30 am to 11:30 am

# **Commitments and Workshop Item Agreements**

Action #	Responsible	<u>Description</u>	Date Closed
	<u>Party</u>		
02-2003-03	DOE	Consolidate the various requirements for the	
		LDR Report for review and comment by	
		Ecology.	